

## **Terms of Reference**

### **Urban Management Specialist(Affordable Housing)**

#### **Introduction:**

The Tamil Nadu Urban Habitat Development Board (TNUHDB) is implementing the Tamil Nadu Housing and Habitat Development Project financed by the World Bank. The objective of the project is to strengthen the housing sector institutions of Tamil Nadu for increased and sustainable access to affordable housing. This project will finance technical assistance and capacity building support to state-level institutions and their programs. Under this component, support will be extended to TNUHDB to improve their institutional performance and capacity, and to enhance the effectiveness of their programs and sustainability.

The Housing and Urban Development Department, Government of Tamil Nadu is implementing the Tamil Nadu Housing Sector Strengthening Program to build upon the enabling policy, institutional, and regulatory environment and deepen policy reforms targeted to make affordable housing sector more efficient and inclusive, by introducing new housing programs and implementing the new institutional architecture while ensuring long-term sustainability of the housing sector, to support the Government of Tamil Nadu to increase the access to affordable housing by strengthening policy, institutions, and regulations of the housing sector and to support a set of state-level policy, regulatory, and institutional reforms that are expected to promote efficient and inclusive housing market development and to increase the supply of affordable housing.

The Tamil Nadu Urban Habitat Development Board has proposed to instrument the Tamil Nadu Housing Sector Strengthening Program for effective implementation of the Program by procurement of appropriate consulting firms and individual consultants to promote efficient and inclusive housing market development and to increase the supply of affordable housing.

#### **Objective:**

The Urban Management Specialist will coordinate and provide inputs to ensure effective progress of the assignments to be carried under the Tamil Nadu Housing and Habitat Development Project for operative development of the housing market in Tamil Nadu.

#### **Roles and Responsibilities of the Urban Management Specialist:**

1. Coordinate and provide inputs towards effective Implementation of the Tamil Nadu Affordable Urban Housing and Habitat Policy, 2020 and institutional implications derived therein in TNUHDB and other implementing agencies as designated by the Project Director.
2. Coordinate with World Bank team and consultants on undertaking a housing demand/need assessment for TNUHDB stakeholders.
3. Coordinate with World Bank team and HUD team on compiling and curating housing sector data for the Tamil Nadu Integrated Housing Information Management System (TNIHIS).
4. Coordinate on project management aspects of setting up of the TNIHIS which will include coordinating between the concerned state dept., agencies and other stakeholders, look at monitoring work of the consultant, coordinate and provide inputs to TNIHIS subcommittee created by GoTN, etc.
5. Based on learning from the demand/need assessment, develop/support development of comprehensive plans and programs to narrow down the demand-supply mismatch and increase access of affordable housing in Tamil Nadu.

6. Support the development of urban sector and affordable housing policy and strategies in consultation and coordination with relevant government agencies.
7. Undertake review of urban development and affordable housing policies related legal and regulatory framework and assess the progress towards achieving sustainable housing development and affordable housing provisions.
8. Help internal and external stakeholders to arrive at practical solutions beyond presenting problems and precedent in the housing sector in Tamil Nadu.
9. Support government in engaging with donor agencies on urban development (affordable housing) thematic areas, promote efficient use of resources and encourage participatory approaches to development planning, financing and sustainability.
10. Support TNUHDB in planning, implementation and monitoring related works relating to urban development and planning areas.
11. Ensure key technical, economic, financial, institutional and crosscutting issues are incorporated into TNUHDB programs and projects.
12. Work with different sections of TNUHDB on operationalization and roll-out of the Sustainability Frameworks.
13. Substantially contribute to activities for advocacy, dissemination and knowledge building around urban development/affordable housing issues.
14. Participate in workshops convened by the consulting firms in TNUHDB and provide inputs around urban/housing development issues in Tamil Nadu.

#### **Qualification**

1. Master's Degree in Urban Management, or post-graduation in infrastructure/project finance, planning or related disciplines from recognized education institutions.
2. Ability to work effectively with diverse colleagues in own and other Divisions and Departments.
3. Proactive in application of relevant international good practices to own work.

#### **Experience**

1. 8 years of overall professional experience
2. 4 years of relevant experience in projects on one of the following: affordable housing policy and program, urban planning, infrastructure/project management, slum upgrading, smart cities development, or related issues in Government/Semi-Government/Private Sectors.
3. Experience of working in projects on undertaking housing need / demand assessment in coordination with and state Govt. and related stake holders, will be preferred.
4. Experience of working on projects supported by International Financial Institutions will be preferred.

#### **Professional Competency**

1. Strong communication skills with the ability to clearly and concisely convey necessary information, explain reasoning, and support conclusions using data and facts.
2. Strong conceptual, analytical skills with clarity of thought process and problem-solving skills.
3. Ability to work under tight deadlines.
4. Excellent organizational skills.
5. Ability to work independently as well as in a team.
6. Excellent computer and document processing skills.

**Duty Headquarters**

The duty headquarters of the Urban Management Specialist (Affordable Housing) will be the Project Monitoring Unit located in Tamil Nadu Urban Habitat Development Board, Chennai. She/he will be required to travel frequently within the State and occasionally outside the state for project purposes.

**Duration**

Appointment to the post will be on contract basis initially for a period of two years and likely to be extended based on the performance.

**Reporting Arrangement**

The Urban Management Specialist will report to the Joint Managing Director/Project Director (WB & ADB Projects), TNUHDB.