

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – FIRMS SELECTION)**

India

Tamil Nadu Housing and Habitat Development Project

Loan No./Credit No./ Grant No.: 9094-IN

Project ID: P168590

Assignment Title: Procurement of consulting firm to carry out Preparation of tools and Guidelines for implementation of the Social Sustainability and Grievance Management Framework under Tamil Nadu Housing and Habitat Development Project.

Reference No.: IN-TNSCB-318956-CS-QCBS

The Tamil Nadu Urban Habitat Development Board (TNUHDB) is implementing the Tamil Nadu Housing and Habitat Development Project financed by the World Bank and intends to apply part of the proceeds for consulting services.

Objective and Scope of Work

The objectives of the consultancy services are as follows:

- i. To develop tools and guidelines/action plan to operationalize the SSGMF, i.e., to systematically integrate social considerations in all programme and project cycles, including as part of planning, implementation, and monitoring and evaluation.
- ii. conducting social/needs/demand assessment surveys to better understand the diverse needs of the community; engaging with stakeholders and community systematically throughout the project cycle, periodic communication with stakeholders and community; taking measures to reduce the impact of resettlement and to promote social cohesion; addressing gender specific issues; and timely redressal of grievances.
- iii. To identify targeted due diligence needed for operationalization of SSGMF. As part of the SSGMF development stage, substantial due diligence was undertaken, including review of existing policies, programs, and institutional, legal and policy frameworks, as well as roles and responsibilities of relevant institutions. The consultant shall start with reviewing what's been done and identify remaining gaps in due diligence, if any.
- iv. To carry out due diligence to fill the gap. Once the gap is identified and agreed upon with TNUHDB, the consultant will conduct the necessary due diligence. One important gap is the review of different entitlement packages provided in the form of grant/subsidy by different state departments/agencies/authorities.
- v. To develop the tools needed to translate the principles adopted in each of the 9 dimensions into concrete information and analysis needed to inform operations. The consultant should build upon what has been already formulated as part of the SSGMF preparation and focus on enhancing them and focus on those that are still missing.

- vi. To develop guidelines for operationalization of SSGMF accordingly.

The duration of the assignment is 9 (nine) calendar months from the date of award of contract.

The detailed Terms of Reference (TOR) for the assignment can be found at the following websites: www.tnuhdb.tn.gov.in and www.tenders.tn.gov.in

The Tamil Nadu Urban Habitat Development Board, Government of Tamil Nadu now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The short-listing criteria are:

The Consultancy firm should possess the required Expertise

1. Team Leader – Senior Social Development Specialist with MA in social sciences or allied subject with more than 10 years of relevant experience and on qualitative research and fluent in Tamil and English languages.
2. Gender Specialist – Senior Social Development Specialist with specialization on Gender. MA in social sciences or allied subject with more than 8 years of relevant experience and fluent in Tamil and English languages.
3. Livelihood Expert – Senior Urban Livelihood expert with specialization in urban poverty. MA in social science with more than 8 years of relevant experience of working with urban poor on skill development and business development and fluent in Tamil and English language.
4. Institutional Expert – MA in Social Sciences or allied subject with relevant work experience on organizational support, training assessment and capacity development for more than 8 years and fluent in Tamil and English language.
5. Stakeholder Engagement Expert – MA in Social Work and allied subject with relevant work experience of working on community engagement for more than 7 years and fluent in Tamil and English language.
6. Monitoring & Evaluation expert – MA in Social development and allied services with relevant work experience of more than 8 years on monitoring and reporting of social development outcomes.

The lists of documents to be submitted along with the Expressions of Interest are:

1. Name, address, e-mail, telephone along with a note on the ownership, organizational structure and core business area of the consulting firm.
2. Document (s) to demonstrate that the firm is in the business for the last 5 (five) years.
3. Document (s) relating to details of similar assignments executed during the last 5 (five) years in Housing / Industry / Infrastructure / Social Sector related projects.

4. Certificate from the statutory auditors / Chartered Accountant stating the year wise annual turnover during the last 3 (three) financial years (i.e 2019-20,2020-21,2021-22).
5. A short write-up on technical and managerial capability of the firm for undertaking assigned but without submission of individual key experts' bio data.

Note: Key Experts will not be evaluated at the short-listing stage.

Consultant firm may submit other documents considered important, which are not listed above, to justify general qualifications and qualifications relevant to the assignment.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Prevailing Procurement Regulations for IPF Borrowers", setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Quality and Cost Based Selection (QCBS) method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours i.e .10:00 AM to 5:45 PM. (Except holidays)

Expressions of interest must be delivered in a written form along with necessary enclosures to the address below (in person, or by registered post, or by e-mail) by **09.12.2022** up to 5:45 PM.

Attention:

Chief Community Development Officer,
Project Monitoring Unit - World Bank Project
Tamil Nadu Urban Habitat Development Board,
No.5, Kamarajar Salai,
Chennai – 600 005,
Tamil Nadu, India,
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