

## REQUEST FOR EXPRESSIONS OF INTEREST

### (CONSULTING SERVICES – INDIVIDUAL CONSULTANT SELECTION)

**India**

#### **Tamil Nadu Housing and Habitat Development Project**

Loan No./Credit No./ Grant No.: IBRD – 9094-IN

Project ID: P168590

**Assignment Title: Urban Management Specialist (Affordable Housing)** for Project Monitoring Unit, TNUHDB.

**Reference No.:** IN-TNSCB-400799-CS-INDV

The Tamil Nadu Urban Habitat Development Board (TNUHDB) is implementing the Tamil Nadu Housing and Habitat Development Project financed by the World Bank and intends to apply part of the proceeds for consulting services. The TNUHDB is also currently implementing the Inclusive Resilient Sustainable Housing for Urban Poor Sector Project in Tamil Nadu financed by the Asian Development Bank.

The consulting services (“the Services”) include the following:

The Urban Management Specialist (Affordable Housing) is expected to:

- Ensure effective progress of the assignments to be carried under the Tamil Nadu Housing and Habitat Development Project for operative development of the housing market in Tamil Nadu.
- Coordinate and provide inputs towards effective Implementation of the Tamil Nadu Affordable Urban Housing and Habitat Policy, 2020 and institutional implications derived therein in TNUHDB and other implementing agencies as designated by the Project Director.
- Coordinate with World Bank team and consultants on undertaking a housing demand/need assessment for TNUHDB stakeholders.
- Coordinate with World Bank team and HUDD team on compiling and curating housing sector data for the Tamil Nadu Integrated Housing Information Management System (TNIHIS).
- Coordinate on project management aspects of setting up of the TNIHIS which will include coordinating between the concerned state dept., agencies and other stake holders, look at monitoring work of the consultant, coordinate and provide inputs to TNIHIS subcommittee created by GoTN, etc.
- Based on learning from the demand/need assessment, develop/support development of comprehensive plans and programs to close down the

demand-supply mismatch and increase access of affordable housing in Tamil Nadu.

- Support the development of urban sector and affordable housing policy and strategies in consultation and coordination with relevant government agencies.
- Undertake review of urban development and affordable housing policies related legal and regulatory framework and assess the progress towards achieving sustainable housing development and affordable housing provisions.
- Help internal and external stakeholders to arrive at practical solutions beyond presenting problems and precedent in the housing sector in Tamil Nadu.
- Support government in engaging with donor agencies on urban development (affordable housing) thematic areas, promote efficient use of resources and encourage participatory approaches to development planning, financing and sustainability.
- Support TNUHDB in planning, implementation and monitoring related works relating to urban development and planning areas.
- Ensure key technical, economic, financial, institutional and crosscutting issues are incorporated into TNUHDB programs and projects.
- Work with different parts of TNUHDB on operationalization and roll-out of the Sustainability Framework.
- Substantially contribute to activities for advocacy, dissemination and knowledge building around urban development/affordable housing issues.
- Participate in workshops convened by the consulting firms in TNUHDB and provide inputs around urban/housing development issues in Tamil Nadu.

Appointment to the post will be on contract basis. The duration of the assignment is tentatively for 15 (Fifteen) calendar months from the date of award of contract and likely to be extended based on the performance and requirement of the project.

**Remuneration :**

Rs. 85000 /- (Rupees Eighty Five Thousand only) (Consolidated Pay per month)

The detailed Terms of Reference (TOR) for the assignment can be found at the following website - <https://tnuhdb.tn.gov.in/>

The Tamil Nadu Urban Habitat Development Board, Government of Tamil Nadu now invites eligible Individual Consultants to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

## **Selection Criteria**

The selection shall be based on qualification, experience and skills of the candidate and followed by an interview. The qualifications, experience and competencies include:

### **Required Qualifications and Experience at Minimum:**

- Master's Degree in Urban Management, or post-graduation in infrastructure/ project finance, planning or related disciplines from recognized education institutions.
- Ability to work effectively with diverse colleagues in own and other Divisions and Departments.
- Proactive in application of relevant international good practices to own work.
- 8 years of overall professional experience
- 4 years of relevant experience in projects on one of the following: affordable housing policy and program, urban planning, infrastructure/project management, slum upgrading, smart cities development, or related issues in Government/Semi-Government/Private Sectors.
- Experience of working in projects on undertaking housing need / demand assessment in coordination with and state Govt. and related stake holders, will be preferred.
- Experience of working on projects supported by International Financial Institutions will be preferred.
- Strong communication skills with the ability to clearly and concisely convey necessary information, explain reasoning, and support conclusions using data and facts.
- Strong conceptual, analytical skills with clarity of thought process and problem-solving skills.
- Ability to work under tight deadlines.
- Excellent organizational skills.
- Ability to work independently as well as in a team.
- Excellent computer and document processing skills

### **List of documents to be submitted along with the Expressions of Interest are:**

1. Duly filled Application Form as given in the Annexure.
2. Copies of Educational Qualification Certificates (Self Attested)
3. Copies of the Work Order / Work Completion Certificate / Experience Certificate from the Employer (Self Attested) as a proof of experience.
4. A short write-up on the professional competencies of the Consultant.
5. Copies of Last Six months Salary statements / Pay Slips.

In addition to the above, the applicant may submit other documents which he/she considers as important, that are not listed above, to justify general qualifications and qualifications relevant to the assignment.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Prevailing Procurement Regulations for IPF Borrowers", setting forth the World Bank's policy on conflict of interest.

Further information can be obtained at the address below during office hours i.e.10:00 AM to 5:45 PM. (Except holidays).

Expression of interest along with the necessary documents must be delivered in a written form to the address given below (in person, or by registered post or by e-mail) by **22.01.2024** up to **5:45 PM**.

**Attention:**

Superintending Engineer,  
Project Monitoring Unit,  
Tamil Nadu Urban Habitat Development Board,  
No.5, Kamarajar Salai,  
Chennai – 600 005,  
Tamil Nadu, India,  
E-mail: [tnuhdbprocurement@gmail.com](mailto:tnuhdbprocurement@gmail.com)

**Annexure**

**Tamil Nadu Urban Habitat Development Board**

**Project Monitoring Unit**

**Application for the Post of Urban Management Specialist (Affordable Housing)**

1	Name of the Applicant		Photo (Passport Size)	
2	Father / Husband Name			
3	Date of Birth and Age			
4	Nationality			
5	Residential Address			
6	Contact Phone / Mobile No			
7	Email ID			
8	Languages Known			
9	Educational Qualification			
S.No	Name of the Degree /Diploma Certificate Program with Subject	Name of the University / Institution	Year of Passing	Grade / Class obtained

10	Experience in projects on one of the following such as affordable housing policy and program, urban planning, infrastructure/project management, slum upgrading, smart cities development, or related issues in Government/Semi-Government/Private Sectors.					
S.No	Name of the / Project / Work	Name of the Employer / Organization and the Sector	Applicant's Designation / Role in the Project	Experience Period		
				From	To	Period (Year / Months)
11	Experience of working in projects on undertaking housing need / demand assessment in coordination with and state Govt. and related stake holders					
S.No	Name of the / Project / Work	Name of the Employer / Organization and the Sector	Applicant's Designation / Role in the Project	Experience Period		
				From	To	Period (Year / Months)
12	Experience of working on projects supported by International Financial Institutions					
S.No	Name of the / Project / Work	Name of the International Financial Institution	Applicant's Designation / Role in the Project	Experience Period		
				From	To	Period (Year / Months)


13	Other Skills / Experiences relevant to the post applied, if any

I hereby declare that all the information furnished in this application are true, complete and correct to the best of my knowledge and belief. I understand that if any information being found untrue or incorrect, I accept to the cancellation of my candidature.

Date:

Place: Signature of the Applicant